



## Family Visitation Program Summer Internship Description

The Mediation Center's Family Visitation Program is seeking current graduate and undergraduate students for summer internships. Preferred degree programs include, but are not limited to:

- Social Work
- Human Services
- Psychology
- Sociology
- Child Development
- Non-Profit Management
- Conflict Resolution

Interns will work primarily with the Mediation Center's Family Visitation Program.

The Family Visitation Program (FVP) provides supervised visits and monitored exchanges to families with a history of domestic violence, substance abuse, child abuse and neglect, mental health issues, and high-conflict parental separation. Children have a safe place to visit and form healthy relationships with their non-custodial parent, or to exchange between parents with joint custody.

### Hours/Dates:

- 15-32 hours per week during the summer of 2018. Dates are negotiable.

### Compensation:

- Unpaid internship, with no promise of future employment

### Interns will benefit in the following ways:

- Gain valuable experiences and skills in human services. Including: interviewing, refining listening skills, tracking data and outcomes, etc...
- Work one-on-one with parents and families
- Training and services provided in a warm, supportive environment
- Have the opportunity to do meaningful hands-on work
- Work directly with clients for a portion of the internship
- Have the opportunity to observe a variety of conflict resolution processes, programs, and professionals
- Benefit from high-quality, direct feedback through regular supervision and process meetings with a dedicated, qualified, and experienced internship supervisor.

**Tasks Include:**

- Monitoring visits and exchanges
- Learning, practicing, and utilizing documentation skills
- Ensuring the safety and wellbeing of children
- Conducting 15 minute coaching and goal setting sessions with parents
- Practice reflective listening, summarizing, and clear communication skills
- Data entry
- Gain a thorough knowledge of client history, needs, and working with clients with varied backgrounds

**Requirements for to volunteer placement:**

- Be at least 21 years old or a rising college junior, senior, or graduate student
- Undergo a background and reference check
- Sign a volunteer confidentiality and press agreement

**Application Instructions:**

To apply, please e-mail your cover letter and resume to Meg Hollifield at [megh@mediatewnc.org](mailto:megh@mediatewnc.org). Include your cover letter as the body of the e-mail and attach your resume (no more than two pages) in MS Word or PDF format. In the cover letter, please describe:

- Your qualifications in relation to the responsibilities listed on the position description.
- Interest and experience with conflict resolution
- Interest and experience working with children and families

**Timeline:**

Applications will be considered on a rolling basis until the internship is filled.